

## Graduate Professional Development Class Short Outline

IMM2021/2100H GPD Module

Nana Lee nana.lee@utoronto.ca

Welcome to GPD!

You are about to embark on an adventure. GPD is all about empowering trainees to be market-ready. The primary goals of this course are to 1) realize your skills and interests, 2) explore options, 3) learn how to set a professional development plan during your studies and 4) learn how to effectively market yourself during and after graduate school. A more detailed syllabus will be sent to students upon registration.

Class	Topics to Discuss	Deliverables
Pre-Class	Prepare IDP, Research summary, a cover letter and resume, start reading <i>Success After Graduate School</i> *	
I	Meaningful Engagement, Skills, SMART Goals, Peer reviews of research summaries	Bring all drafts to first class
II	Peer Review of Applications, CARs	Research Summary
III	Strategic Communications, Guest Panelists	Resume and Cover Letter
IV	Conflict Management, Wellness, Business of Science	
V	Three Minute Thesis Practice, Interviews	Book Reflection
VI	Three Minute Thesis Final, Guest Panelists	

### Deliverables

Each report is worth 20%. All reports are due as hard copies at the **start of class**.

1. Write a 500-700 words summary of your research intended for the public audience with illustrations. Due Class II.
2. Write a one-page cover letter and a resume for a job description or proposal. Include the job description as well. Due Class III.
3. Write a 500-700 word reflection (not a summary or review) on “Success After Graduate School” and how it changed your views, if any, on designing your own career path. Due Class V.

### Attendance and Participation (40%)

#### \*Reading Resource

*Success After Graduate School* by Nana Lee and Reinhart Reithmeier, 2016

Order from U of Toronto Bookstore [BOOKPOD](#). As this is printed on demand, please allow 7 business days for printing. You may pick it from the bookstore (pickup desk) when it is ready.

